

# THE TIMESAVER

Timekeeping system from Optimum Time

## **TO SET THE TIME ON THE MASTERCLOCK:**

1. Press and hold the START/STOP button down for approx 5 seconds until you hear a 'beep'
2. The am/pm or 24hr indicator will be flashing
3. Press ADJUST to change between 12hr (am/pm) mode or 24hr (24hr) mode
4. Press SELECT to confirm 12/24hr choice. The hours will now flash
5. Press ADJUST to change the hours. Take care to get the right time if in the 24hr mode in the afternoon
6. Press SELECT to confirm the hours and start the minutes flashing
7. Press ADJUST to change the minutes
8. Press SELECT to confirm the minutes and start the seconds flashing
9. Press ADJUST to re-set the seconds to zero (this is the only setting possible for the seconds)
10. Press either SELECT to go back to the 12/24hr setting and repeat the whole time setting cycle again or press START/STOP to confirm the time setting and render the unit secure from unplanned alteration
11. You can press START/STOP to confirm the time setting at any stage during the time setting cycle. You don't need to go through the whole cycle if it is not needed

## **TO AUTOMATICALLY SET THE TIME ON ANY SLAVE CLOCK FROM THE MASTER CLOCK:**

1. Plug into the side of the Master clock the appropriate probe for the type of Slave Clock you are setting
2. Place the probe across the contacts of that Slave Clock and observe the display. This should change from a two line display showing time to a single line display on zero.
3. Once the display is single line on zero press either of the two SYNC buttons on the Master Clock. A 'beep' will be heard as the button is pressed and a split second later another 'beep' will be heard which confirms that the data has been sent from Master to Slave Clock. You will also see that the display reverts to a two line display showing exactly the same time as the Master Clock
4. The Slave Clock is now ready for use and the next one can be programmed in the same way

## **TO MANUALLY SET THE TIME ON ANY OF THE SLAVE CLOCKS:**

1. Follow the instructions in the section above titled "To Set The Time On The Master Clock" ie: All Slave Clocks can be set in the same way as the Master Clock but we recommend that this is only common knowledge to those people in charge of the Master Clocks

## **TO CHANGE THE BATTERIES ON THE XL CASES: (MASTER CLOCK AND LARGE SLAVE)**

1. Turn the unit upside down
2. Undo the six screws holding the battery cover on
3. Carefully remove the battery cover taking note not to loose the rubber 'O' ring
4. Remove the two AAA batteries and replace with two good quality (we recommend Alkaline) batteries
5. Make sure the 'O' ring is in place and replace the watches back
6. Replace the six screws taking care not to over tighten them and strip the threads

## **TO CHANGE THE BATTERY ON THE JUMBO CASE (SMALL SLAVE CLOCK ONLY)**

1. Remove the yellow timer from the black outer clip.
2. Using a cross-point screwdriver carefully remove all 4 screws from the timer, and remove the case back from the case front to reveal the battery.
3. Remove the old battery and replace it with a new one making sure that the +ve contact faces upwards. (Avoid holding the battery so that your fingers touch both the +ve and -ve contacts at the same time).
4. The battery type is a CR2032 3.0 Volt Lithium Battery.
5. Replace the case back making sure that the battery is correctly fitted, that the rubber seal around the case back is seated properly, and that the case back fits without interference.
6. Replace the 4 screws taking care not to over tighten them to the point of stripping the thread.
7. Replace the timer in the outer clip making sure that the timer snaps positively back into the outer clip.